

Leeds Local Medical Committee Limited

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Registered in England and Wales – Registered number 7287736

Tel: (0113) 295 1463 email: mail@leedslmc.org website: www.leedslmc.org Twitter: @Leedslmc**Meeting: Leeds LMC and Leeds LMC Limited annual general meeting****Date:** Tuesday 13th December 2022 at 7:45pm**Venue:** Hybrid (Teams and in the office in Adel)

Present:

Dr S McSorley (SM) Chair	Dr R Vautrey (RV)	Dr R Sathiyaseelan (RS)
Dr A Bearpark (AB)	Dr L Clement (LC)	Dr M Tasou (MT)
Dr J Allingham (JA)	Dr A Albeyatti (AA)	Dr A Rahemtulla (AM)
Dr F Sadiq (FS)	Dr G Ellias (GE)	Dr J Newel (JN)
Dr A Khan (AK)	Dr A Izon (AI)	Dr G Pottinger (GP)
Dr K Verdi (KV)	R Colbeck (RC)	C Hawkes (CH)
C Young-Breeze (CYB)		

Apologies:

Dr Sixsmith	Dr Till	Dr Burnett
Dr Baldwin	Dr Patel	Dr Ottman
V Eton	J Pick	

ITEM	MINUTES	ACTION
1	Apologies for absence: See above	
2	Chair's opening remarks: <ul style="list-style-type: none">• SM welcomed committee members to the Leeds LMC and Leeds LMC Ltd 2022 annual general meeting.• She noted that the last year has been another very busy and difficult year dealing with the fallout from the Covid 19 pandemic while trying to resume 'normal' service.• Also noting the additional pressure of staff shortages and increased demand for appointments.	
3	Minutes of the AGM held on 21st December 2021 – all had copy and agreed.	
4	Medical Secretary's report: <ul style="list-style-type: none">• RS referred to his written report previously circulated.• He wanted to add that the LMC looking at setting up an educational hub along with Leeds GP Confederation to host mandatory training for all practices in Leeds.• It is in the early stages of development and will look at redesigning mandatory training for the whole of primary care.• The idea is to make this very cost effective for practices.	
5	Treasurer's report: <ul style="list-style-type: none">• AB referred to her written report previously circulated and to the copy of the accounts provided by RSM Ltd.• The LMC finances are in a good state, and we have some reserves.	

	<ul style="list-style-type: none"> • She highlighted that we are low cost LMC compared to other LMCs. • However, there has been an increase in spend recently due to the resumption of evening events, an increase in Officer sessions and the additional Executive Officer (from Jan 22). • Therefore, we will be looking at increasing the Levy's in the next financial year. 	
6	Leeds LMC financial statement year ending 2021: Noted and approved.	
7	Leeds LMC Ltd financial statement year ending 2021: Noted and approved	
8	AOB: None.	
9	The meeting closed at 7:55pm.	

Medical Secretary's Report 2022

After what seems to have been an eternity dealing with the Covid pandemic, the last year has gradually seen things returning to the new normal. People have returned to their usual activities and travels despite the ongoing inconveniences of Covid infections in the population. General practice has seen a sustained workload increase with high numbers of patient contacts and large workloads generated due to secondary care backlogs throughout Leeds and nationally. Although practices are trying to manage these pressures with use of technology, staff signposting patients to the appropriate services and increased patient contacts in the system, there appears no real way to manage the demands on our services currently. Practices continue to have to deal with lots of issues around access to appointments. Staff continue to deal with significant workload pressures and with complaints and abuse from patients who are frustrated with access to both primary and secondary care.

Practices have seen patients face to face in a return to pre Covid times, while maintaining access via telephone consultations, video, and online consultations. With access to GPs via 111 and out of hours services also, there are more ways than ever to see a GP, but this pales into insignificance when looking at the healthcare system demands of the population.

Workforce in general practice continues to be a concern. It is obvious to most that retention and recruitment of GPs is challenging, although in Leeds we manage reasonably well. Nationally the figures show a marginal increase in WTE GPs, but when these figures are stripped of the trainee workforce, we see a huge drop in the numbers of trained GPs.

In addition to the problems in recruiting GPs, practices are struggling with recruitment of other staff including practice nurses, practice managers and healthcare assistants for example. Experienced practice managers and practice nurses are becoming a rare commodity and the whole system will feel the pressures as our existing staff retire from the profession.

PCNs have matured across Leeds and the ARRS staff employed within the PCNs have been valuable in helping general practice deal with the workload pressures in the system.

The secondary to primary care workload shift continues to be a concern and is adding a huge amount of pressure to us all. The LMC is working hard to try and negate some of these pressures and find a way that both primary and secondary care can work more efficiently together but it has not been an easy task.

GP Mentorship Plus Programme (GPM+)

The GPM+ programme continues to be a success. The feedback from users has continued to be positive. The programme has been extended to include practice managers and nurses and continues to support a varied range of issues and concerns such as workload management, partnership issues, time management, employment issues to name a few examples. The programme continues to provide mentorship for professionals that do not

require support for any health-related issues. The GP health service should continue to support any GPs with health issues.

The GPM+ programme has been shortlisted for the HCP Education Programme Provider of the year, at the GP Awards 2022 which will take place on 9th December in London. Good luck to all involved!

Please contact the LMC directly if you wish to be considered for the programme.

LMC Role in Education and Training

The LMC has started to provide some training sessions for general practice staff. We recently held some Basic Life Support training sessions and places were filled quickly for these. We are working towards the development of a more substantial training offer for Leeds practices and hope to be able to offer a range of training to meet the needs of practices in the long term. The LMC is working together with the Leeds Confederation, and we hope to be able to get something in place for the next year. Watch this space!

Leeds LMC update

In January the team was joined by Colette Young-Breeze who has replaced Kate Gagen as an executive officer. Colette has settled in quickly and I am sure you will meet her if you have not already as she works alongside Jodie in the office. Jodie McNeil continues as a full-time executive officer.

There are now 6 LMC officers in post. The increased officer sessions have allowed us to manage the increased workload and be involved more effectively and consistently in representing Leeds GPs in the healthcare system discussions locally.

The LMC website has been revamped and hopefully is a little more user friendly than previously. We continue to add to our library of guidance and newsletters. We have also uploaded video presentations from our local events, which this year include; LMC Wellbeing Event, CCG to ICS – What's the implications for general practice?, Good Medical Practice – shaping the GMC Guidance for access by interested parties. We now advertise vacancies directly on our website as well as in our viewpoint newsletter. We hope that GPs and practices will find this information useful.

The LMC Facebook and Twitter accounts remain active, and we continue to use these as well as Viewpoint to pass on useful/relevant information.

The LMC continues to be available to offer support to GPs and practices in Leeds and we would encourage people to contact us at an early stage. The LMC works with the ICB to recognise practices and GPs in difficulty at an earlier stage and to provide support and resolve some of the arising issues. In addition to the support offered with the mentorship plus scheme, the LMC can offer pastoral support to those in need.

The LMC have helped several organisations by conducting elections on their behalf. This ensures transparency and removes any bias or conflict.

The LMC provides regular representation for GPs to the Performance Advisory Group, and we are also now involved in the Performer's List Decision Panel dealing with GPs in difficulty for a variety of reasons.

The LMC has continued to have excellent active support from committee members, and we continue to elect new members to our committee from a wide variety of backgrounds. Our committee meetings are well attended, and all the committee posts are filled. We work hard to maintain strong working relationships with the ICS, NHS England's regional team, Public Health and LCH, LYPFT, Leeds City Council, The CQC Regional Inspectors and the Confederation and the Local Representatives Committee.

We are always keen to encourage new members to join us and would value their input. If anyone wishes to join the LMC as a committee member we would be grateful if you could contact the office or myself directly to discuss this further.

Please feel free to email us with any queries or concerns or speak to us by phone or we can even arrange a video conference. Please come and see us at the LMC offices where Jodie, Colette, or I would be happy to see you. We do have rooms available for use for people wishing to meet their appraiser or for mentoring sessions.

DR RAJ SATHIYASEELAN Medical Secretary, Leeds LMC 18th November 2022

Leeds LMC - Treasurers Report – 2022

The LMC finances are in a good state.

We collect 7 pence national, 26 pence local levy.

As expected there has been more expenditure this year, due to increased staff costs and additional LMC officer sessions, hosting more meetings, events, educational training, and seminars.

As our running costs have increased, we anticipate there will be an increase in levies next year.

Dr Annette Bearpark, Leeds LMC Treasurer – 29/11/2022