

**Clinical Medical Adviser, NHS England and Improvement North East and Yorkshire Region
(Yorkshire and the Humber)**

2-4 x 3.75-hour sessions per week

Location: Yorkshire and the Humber

Office Base: TBC

An exciting opportunity has arisen for an experienced General Medical Practitioner to join NHS England North East and Yorkshire Region (Yorkshire and the Humber) to provide the role of Clinical Medical Adviser for 2-4 sessions per week. This individual would be expected to provide expert clinical advice and support to NHS England in investigating and managing concerns about individual performers and to provide advice on complaints and the quality of NHS services. Applicants must hold a licence to practise and be practising clinically.

We are looking for an enthusiastic General Medical Practitioner sessional support to the following key priority areas/projects:

- The 'Responsible Officer' function in terms of responding to concerns and managing practitioner performance issues in line with the NHS Performer list regulations;
- Supporting individual practitioners to reflect on and develop their own practise to meet the requirements of Good Medical Practice, particularly in respect of investigating complaints and providing recommendations to reduce the likelihood of recurrence.
- Build positive working relationships with practitioners, the LMC and relevant contractors and counterparts in other teams across the NHS.
- Support to the complaints team which will include providing expert clinical advice relating to quality and safety of services.
- Attend, Support, and contribute to work streams within the Medical Directorate relating to appraisal and revalidation and the responding to concerns agenda.

This arrangement will be managed through a Service Level Agreement (SLA) which will be reviewed at least 6 monthly and NHS England and Improvement may decide to decrease or increase the required hours, or terminate the arrangement, as determined by the requirements of the role.

The hourly rate for this role will be £80 per hour and the current requirement is for two to four 3.75 hour sessions per week. Working days and times may be flexed to suit the successful applicant and the successful candidate will also be expected to be flexible (with appropriate notice) in order to deliver the requirements of the role. Applications from more than one practitioner may be considered.

The closing date for expressions of interest in the role is 4 April 2022. Please submit via email to Yasmin.khan7@nhs.net

For more information about this role, please contact:

Dr Yasmin Khan, Medical Director Systems Improvement and Professional Standards. Responsible Officer
Yasmin.khan7@nhs.net

Or

Rachel Stephenson, Head of Professional Standards

Rachel.Stephenson3@nhs.net

Person Specification

Area	Essential	Desirable	Assessment
Values and behaviours			
Demonstrable commitment to and focus on quality, promotes high standards to consistently improve patient outcomes	√		A/I
Demonstrably involves patients and the public in their work	√		A/I
Consistently puts clinicians at the heart of decision making	√		A/I
Values diversity and difference, operates with integrity and openness	√		A/I
Works across boundaries, looks for collective success, listens, involves, respects and learns from the contribution of others	√		A/I
Uses evidence to make improvements, seeks out innovation	√		A/I
Actively develops themselves and others	√		A/I
Qualifications			
Relevant professional or clinical qualification	√		A/I
Educated to degree level or equivalent level of experience of working at a senior level in specialist area.	√		A/I
Hold a licence to practise and practicing clinically	√		A/I
Knowledge and Experience			
Extensive knowledge of specialist areas, acquired through post graduate diploma or equivalent experience or training plus further specialist knowledge or experience	√		A/I
Evidence of post qualifying and continuing professional development	√		A/I
Must have an understanding of the background to and aims of current healthcare policy and appreciate the implications of this on engagement	√		A/I
Should have an appreciation of the relationship between the Department of Health, the Commissioning Board and individual provider and commissioning organisations	√		A/I

Member of relevant professional body		√	A/I
Skills and Capabilities			
A range of general management and leadership skills from a breadth of disciplines –both clinical and non-clinical – would be highly advantageous (for example skills in service delivery, service commissioning, partnerships, finance, performance improvement, leadership development, governance and innovation)	√		A/I
An effective people manager, who sets high standards, motivates and develops staff and stakeholders and promotes personal, organisational and cultural development	√		A/I
Communication Skills			
Developed communication skills for delivering key messages to a range of stakeholders both internal and external (including outside the NHS) to the organisation, some at very senior level.	√		A/I
Good presentational skills for conveying complex concepts.	√		A/I
Ability to use informed persuasion to influence others.	√		A/I
Analytical Skills			
Ability to identify risks, anticipate issues and create solutions and to resolve problems in relation to project or service delivery.	√		A/I
Ability to understand a broad range of complex information quickly and making decisions where opinions differ/no obvious solution	√		A/I
Planning Skills			
Evidence of planning and delivering programmes and projects and services on time.	√		A/I
Management Skills			
Abilities for financial and staff management	√		A/I
Physical Skills			
Working knowledge of Microsoft Office with intermediate keyboard skills.	√		A/I
Autonomy/Freedom to Act			
Ability to work without supervision, providing specialist advice to the organisation, working to tight and often changing timescales	√		A/I
Interpreting national policy for implementation			
Equality and Diversity			

Will consider the most effective way to promote equality of opportunity and good working relationships in employment and service delivery and has the ability to take actions which support and promote this agenda.	√		A/I
Financial and Physical Resources Management Experience			
Previously responsible for a budget, involved in budget setting and working knowledge of financial processes	√		A/I
Other			
Team working skills	√		A/I
Self-motivated	√		A/I
Ability to move between details and the bigger picture.	√		A/I
Demonstrates honesty and integrity and promotes organisational values.	√		A/I
Embrace change, viewing it as an opportunity to learn and develop	√		A/I
<p>*Assessment will take place with reference to the following information</p> <p>A=Application form I=Interview T=Test C=Certificate</p>			

Expression of Interest Form: Clinical Medical Adviser

Name	
Current Role / Position	
Organisation	
Contact Details	Tel: Email address:
Qualifications	

Please use the box below to describe what interests you in this role:

Please describe how your skills and experience will enable you to effectively fulfil the requirements of the role, as described in above:

Please describe your employment history and current employment / post (including dates)

Please state below any actual or potential declarations of conflict of interest in working for NHS England: Please refer to notes below when completing this section. Note: NHS CB is known as NHS England

(Nil entries are required for each item if applicable)

Nature of interest Details

A. Consultancies and/or direct employment:

B. Fee paid work

C. Shareholdings

D. Fellowships / trusteeships & membership of voluntary bodies:

E. Any other personal interests not covered above

F. Non-personal interests:

I confirm that the information provided is a full, accurate and complete and all my interests that require declaration to the NHS England have been included. I will provide the NHS England with further details of any interest declared if required.

Signature	
Date	

Declarations of Interest:

Declaring interests helps to avoid public concern that external links and relationships might unduly influence the work of the NHS CB. It ensures that such interests are openly and publicly declared.

All NHS CB staff must declare any interest, either on appointment or when the interest is acquired, which may directly or indirectly give rise to an actual or potential conflict of interest or duty. Such interests, and potential conflicts of interest, include personal and indirect interests, and may come about through:

- financial interests (for example, where someone involved has significant shareholdings or voting rights in a company or partnership);
- decisions affecting individuals who share the interests of organisation staff – for example, family members or members of societies, clubs or other organisations;
- acceptance of hospitality from current or prospective business contacts; and acceptance of gifts.

A family member may include:

- a partner (someone who is married to, a civil partner or someone with whom the NHS CB staff member lives in a similar capacity);
- a parent or parent in law;
- a son or daughter or stepson or step daughter;
- the child of a partner;
- a brother or sister;
- a brother or sister of the staff member's partner;
- a grandparent and/ or a grandchild;
- an uncle or aunt;
- a nephew or niece; and
- the partners of the above.

If in any doubt then please ask for advice.